

MEMORANDUM

TO: The Honorable Mayor and
Board of City Commissioners

FROM: Alfred D. Lott, ICMA-CM, CPM
City Manager

DATE: August 13, 2010

SUBJECT: City Manager's Report

Submitted for your consideration are significant activities by departments for July 2010. Please contact the above-signed or James Taylor, Assistant City Manager for Public Services or Wes Smith, Assistant City Manager for Customer Service and Support, if you have any questions.

Administration

The City Manager accomplished the following during the month of July 2010:

- Submitted professional development plan to ICMA for maintaining credentials.
- Conducted monthly meetings with the General Manager of WG&L and Director of Riverquarium.
- Completed mid-year performance reviews on first line reports and conducted quarterly IPR for project management.

Airport

- **Terminal complex improvements.** The LPA Group has delivered the 95% design drawings to the airport and the Aviation Commission will meet informally with the architects on August 6 to get final comments and questions answered before finalizing the plans for bid. The bids are scheduled to open after the SPLOST VI vote on November 4. If the referendum does not pass, the project's design will be put "on the shelf" and will wait for another funding source (another stimulus bill or possible general fund funding). Whether or not the project is awarded, we are still responsible for the design costs, which are being funded with FAA/SPLOST V money.

The first phase of the terminal project is an apron improvement project, which includes the filling of part of an infield of grass adjacent to the current ramp to expand the current parking area for the ASA flights to enable us to build behind the current building. We also have some lighting improvements included as well as digging up the current parking ramp to grade it properly and strengthen it for the new building. However, we will not dig up anything until we know what the SPLOST vote will be. The bids open on August 3 for the apron portion of the work. The reason why this project is not postponed until November 4 like the building is, is because our current FAA grant has a bit of money left over that is being applied to this portion of the project. This component of the project is 95% eligible for FAA funding, versus the building only being 76%, so this is more easily funded with year-end discretionary funding than the terminal building. After the bids are opened on August 3, we will see if the FAA can help us with discretionary funding and add that to the second half of FAA entitlements that we have not received yet. Congressman Bishop has already earmarked \$500,000 toward this project, but it has not been passed by the Senate yet. I hope to have this item on the agenda in August, but if we cannot get the funding in a timely manner, it may be September.

- **Storm damage.** The Risk Management division and Airport staff have been diligently trying to get the claim on our three hangars paid by Traveler's Insurance. Traveler's Insurance has not been very communicative with us on the status of our claim or the additional information needed to move forward. However, the insurance adjuster has notified our contractor that if a bit more detailed information is provided on the specialized nature of the roof repairs, then we may be able to get underway with the repairs by the middle of August.

Central Services

Procurement

- Conducted 11 bid openings/proposal closings
- Conducted 8 pre-bid/proposal conferences
- Released 4 bids/proposals

Fleet Management

- Processed 475 work orders
- 984.50 Billable Hours

Materials Management/Printing

- Removed surplus property from the City Attorney
- Received surplus property from Transit
- Typeset 14 new forms for the City of Albany
- Typeset 7 new forms for the County
- Total Issues - Storeroom: 242
- Total Value - Storeroom: \$11,330.14

- Total Issues - Auto Parts: 626
- Total Value - Auto Parts: \$51,205.08

Civic Center

Past Event Highlights– July, 2010

- Sertoma Lunch, 7/1, Meeting Room
- Help A Child Smile, 7/7, Just using parking lot
- Panther's Playoff Game, 7/10, Arena
- Sertoma Lunch, 7/15, Meeting Room
- Field Hospital Training, 7/22, Arena
- Mathis/Haley Family Reunion, 7/24, Meeting Rooms
- Stop the Violence, 7/29-31, Arena

Upcoming Events – August, 2010

- National Night Out, 8/3, 6-9 pm
- Sowega Comedy Show, 8/3, Auditorium
- Sertoma Lunch, 8/5, Meeting Room
- MCLB Trade Show, 8/11-12, Arena
- Senior Officials Workshop, 8/18, Meeting Room D
- Sertoma Lunch, 8/19, Meeting Room
- Back 2 School (Richard Brigham), 8/21, Arena
- "Friends with Benefits" Stage Play, 8/22, Auditorium
- J Anthony Brown / Huggy Lowdown (Andre Riles), Comedy, 8/28, Auditorium (Tentative)

Upcoming Events – September, 2010

- Old School Funk Fest, Alfred Hosely, 9/4, Arena
- ASO, 9/10-11, Auditorium
- Dougherty For Kids, 9/11, Arena
- Leadership Albany, 9/17-18, Meeting Room
- Dr. Audu – Gospel Event, 9/24, Arena (Tentative)
- Disney on Ice, 9/27-10/3, Arena

Downtown Manager

- The Movie in the Park Summer Series has only two movies left to show at the Riverfront Park. The movie scheduled for Saturday, August 7th has been postponed to a later date due to inclement weather. More information on this event will be released at a later date. The next Movie in the Park "Furry Vengeance" will be August 21st. The Downtown Manager's Office along with Park & Recreation will discuss having Fall Movie in the Park events.
- The River Front Skate Park in the month of June and July had an attendance of 360 participants. The Downtown Albany website will be coming soon. The

website will include the businesses in the downtown area and vacant properties for lease/sale.

Code Enforcement Department

- In July Code Enforcement Officers researched 32 warrants. 26 of the 32 were successfully cleared. That's an 81 percent success rate. Of the 26, a total of 6 of those wanted persons were caused to appear before the Court. 7 persons were jailed, 9 appeared before the court staff and paid fines, and 2 were summonsed to appear. The total outstanding bonds and fines for those 26 wanted persons brought before the Court in July was \$8,911.74 In addition, 6 physical attempts to execute a pickup met with negative results.
- Implementation of the new noise ordinance is progressing. This new noise ordinance has the decibel level standards and some other new rules that apply with regard to noise. The new language supplements the previous 100 foot audible standard that remains law. The new language provides standards for commercial and industrial noise when no such requirements existed before. Community noise enforcement will be a joint effort between code enforcement and the Albany Police Department. We recently procured and received the noise meters necessary to enforce those decibel level standards. Some of the noise meters only display readings. Each department will receive one that is designed to work with a printer so the readings are documented on a printout. This is for more specialized cases. We have hired a vendor to conduct training to both departments. We'll be working with that vendor and APD to schedule that training hopefully before then end of September. After that, we can look toward enforcing the new standards.
- Code Enforcement and the City Attorney's Office are continuing to prepare for an abatement action against the former Heritage House hotel and the other four residential buildings in that block owned by Mr. Comeau. There has been no significant effort to comply with our notice of violations, although staff is in contact with the owner and his representatives.

Selected Statistics

- Total Inspections: 786
- Junk Vehicles:
 - Red Tagged -38
 - Served -6
 - Cleared -21
- Weed Violations:
 - Notices - 86
 - Cleared -46
 - Cut List -33
- Signs removed from right of way- 191

- Alcohol Licenses: 4
 - Consumption - 1
 - Off Premises - 2
 - One Day – 1
- Business Licenses: 84
 - Warrants Served: 14
 - Subpoenas Served: 124
 - False Alarms Processed: 779
 - False Alarm Appeal Hearings Processed: 10
- Year to Date Dilapidated Building Summary:
 - Demolished – 2
 - Awaiting Demolition/Repair -68
 - Repaired – 0
 - Awaiting Court – 93

Community and Economic Development

Housing Rehabilitation

- Two projects presently under construction
- Two projects ready for contractor to sign
- 19 applications received for full rehabilitation; total year-to-date: 19
- Total amount spent on rehabilitation, \$3,659.22; fiscal year-to-date: \$3,659.22

Emergency Repair Program

- Six projects ready for contractors to sign
- 45 applications received for emergency repairs; total year to date: 45
- No projects presently under construction
- Total amount spent on emergency repairs, \$1,798.28; fiscal year-to-date: \$1,798.28

Neighborhood Stabilization Program

- Seven projects presently under construction
- None completed, total fiscal year-to-date: 0
- Total amount spent on NSP Program, \$1,596.12; fiscal year-to-date: \$1,596.12

Commercial Façade Program

- No activity regarding this program

Energy Efficiency Program

April, 2010 begins a new fiscal year for the Energy Efficiency and Weatherization Programs.

- Seven projects under construction
- No projects completed
- Total amount spent \$357.11; total year-to-date: \$357.11

Weatherization Program

- Nine applications received, total-year-to-date: 33
- 10 projects assessed, total year-to-date: 65
- 13 weatherization projects completed, total year-to-date: 43
- Total amount spent \$53,364.70; total year-to-date: \$269,687.21

Rental Program

- There are 233 rental units (two uninhabitable)
- 197 tenants
- 43 delinquent tenants
- One tenant processed for eviction
- 57 repair calls

Homeless (Emergency Shelter) Program

- No of households assisted (other than housing): 20
- Total number of emergency shelter units: nine
- Number of households in emergency housing: eight
- Number of vacant units in emergency housing: one
- Number of housing in Transitions: eight
- Number of vacant units in Transitions: six

Housing Counseling Program

- Four pre-purchased one-on-one counseling sessions conducted
- Three default one-on-one counseling sessions conducted
- One post purchase one-on-one counseling session conducted
- No budget and credit one-on-one counseling sessions conducted
- No pre-rental one-on-one counseling session conducted
- Participated in the following workshop:
 HUD Loss Mitigation Training, Atlanta, GA

Loan Servicing

- Two accounts brought current
- One referred for legal action

Microbusiness Enterprise Center

- 15 tenants
- 10 vacant offices
- None delinquent
- None processed for eviction
- One tenant in the Industrial Incubator

Engineering

SPLOST

- **Alley Paving – Phase IV:** The Bid process began in January 2010.

Bids were opened on February 23, 2010 and Jim Boyd Construction Co. is the low bidder for the amount of \$409,350. Commission approved the bid on March 23, 2010. Contractor has started work clearing and grubbing and installing storm drainage. The contractor is on schedule. Soil Cement base has been set on Radium Springs Alley and part of Wingate Alley. Utility adjustments and concrete work complete on other alleys.

Wingate Alley	(South to Van Demon)
8 th Alley	(Cleveland to Harding)
Mercer Alley	(Cleveland to Harding)
Endicott Alley	(Avalon to Endicott)
Partridge Alley	(Westwood to Westover)
Radium Springs Alley	(Sunset to Whitehead)

- **Nottingham Way, Phase II** – Plans are being developed to make improvements from Westover Blvd. south to Stuart Avenue. Preliminary cost estimates are being prepared to determine actual scope of project. The project will include roadway widening, lane changes and signal improvements. The on-ramp for Liberty Expressway will not be included in this Phase. Meeting held with Deerfield-Windsor about acquiring R/W and right turn lane on Stuart Avenue.
- **Gateway Enhancements** - There are four locations that have been included in this project. Georgia will cost share with approximately, \$372,000.00. The locations are:
 - Clark Avenue and Sylvester Road (SR520)
 - Dawson Road at Dougherty County Line (SR530)
 - Slappey Blvd. and Liberty Expressway (US 19)
 - Southwest Georgia Regional Airport (SR91)

30% submittals were made to GA DOT. Plans are being revised as on review comments provided by Moreland-Altobelli Associates for the 60% submittal. Preliminary indications are that the projects will be bid in March of 2011. We have a consultant on board to review electrical plans and provide GDOT required calculations

OTHER PROJECTS

- **Westover Sewer Project** - Project consists of the construction of an 8" sanitary sewer to serve properties on the east side of Westover Blvd. from 416 North Westover Boulevard south to Westgate Boulevard. The City Commission has approved the project being constructed by the Public Works Department. The route will be in the Westover Blvd. Median. Engineering has made final review of plans before construction. Plans have been submitted to Public Works for staging and construction. Engineering will assist as requested.
- **Flint-Roosevelt Storm Drainage – Funded by EPA SPECIAL APPROPRIATIONS PROJECTS GRANT AND THE 2005 OMNIBUS APPROPRIATIONS BILL**
 - (A) Storm Water Pumping Station
Project consists of the replacement and upgrade of a storm water lift station constructed in 1963.

The replacement of this pumping station is to be constructed at the site of an existing pump station. A storm water pumping station with three pumps is proposed. Each pump will have a capacity of 30,000 GPM for a total pumping capacity of 90,000 GPM. The new pumps will work independently. These pumps will discharge into a tributary of the Joshua Canal.

(B) Miscellaneous Storm Drainage Infrastructure Improvements

These improvements are in Flint-Roosevelt area which is the upper end of the Holloway Storm Drainage Basin. There has been extensive separation of combined sewers within this basin. This area is plagued with periodic flooding of intersections during a 10-year storm event. The proposed project will alleviate flooding problems for a 10 year storm event when the final phase of the Holloway-Mercer outfall is completed.

LOCATIONS

- (1) Roosevelt Pond to Flint Pond
- (2) Roosevelt Drainage

(1) Roosevelt Avenue to Flint Pond

This project consists of constructing a 24 inch storm sewer connector between the Flint Holding Pond and the Roosevelt Holding pond. The Flint Holding Pond will be enlarged to allow for additional retention in this facility, thus alleviating flooding problems at both locations.

(2) Roosevelt Drainage

This project consists of construction of new inlets at Flint Alley and Madison Street. New 36 inch and 42 inch storm lines will be constructed from Flint Alley to the Roosevelt Pond. This line will collect several inlets and separate the combined sewer in this area. A new storm line will be constructed on Davis Street from Roosevelt Avenue south to Flint Alley to alleviate flooding at this location. This work requires a bore and jack installation under the railroad, which has been permitted.

The grant amount is \$866,000. The project is currently under construction, Phase I is 98% complete. Phase II is 80% complete. Schedule completion is for July 2010.

- **Fire Training Facility** - This facility is located at 115 Honeysuckle Road. The facility has a three story prefabricated fire training tower. A five acre pond has been constructed to be utilized for search and rescue operations. To keep an adequate water level in this pond a water well has been constructed. With the assistance of Dougherty County and City of Albany of Public Works, an access road and boat ramp has been constructed. A security fence has been installed by Dougherty County forces.

The Safe Room/Training Building has been bid based on plans proposed by Yielding, Wakeford and McGee Architects. Public Works has graded the building pad. Building is under construction. Septic tank system is to be bid on May 18th.

- **East Broad Avenue Bridge Renovation Project** - This project consists of the replacement of the bridge. The DOT has engaged a consulting team to perform the Preconstruction Engineering for the project. A Citizen Advisory Committee has been formed to discuss any issues associated with the evaluation process to replace the existing bridge or other

construction options. One Stakeholders Meeting has taken place with a minimum of two more planned. Concept meeting was held at the Local D.O.T. on June 22, 2010. We are making mark up for the final utility plans.

GEORGIA DOT PROJECTS

- **Jefferson Street/Bypass Interchange Improvements** – The DOT has recently performed the Preliminary Field Plan Review (PFPR) for this project. We are in the process of identifying our utility and infrastructure conflicts with the proposed design, as well as providing information on existing sanitary sewer easements impacted by the proposed improvements. No bidding or construction dates have been provided.
- **Roosevelt Avenue/Jefferson Street (State Route 91)** – At-Grade Intersection Improvements – Coordination efforts and design comments are being provided to Moreland-Altobelli for proposed median installations and railroad crossing arm improvements at this intersection. Moreland-Altobelli has been instructed to complete the design within a one-year time frame. A Public Hearing was held on May 21, 2009. D.O.T. is assessing input from public hearing. Based on discussions with Moreland-Altobelli representative, the design should be completed early this year. Plans were received on 10-8-09 for review and comments on existing utility locations within the project area. D.O.T. is working with one area business for a redesign to preserve parking.
- **City of Albany Road Striping Project** - The following roads have been striped as of December 31, 2009:

3rd Avenue from Dawson Road to Slappey Blvd.
Washington Street from Cotton Avenue to 7th Avenue
West Broad Avenue from Front Street to Magnolia Street
11th Avenue from Jefferson Street to Palmyra Road
Madison Street from 11th Avenue to Newton Road
7th Avenue from Palmyra Road to Monroe Street
Jackson Street from 7th Avenue to West Oglethorpe
East Broad Avenue from the Bridge to East Oglethorpe
Mock Road from Clark Avenue to E. Oglethorpe
Loftus Drive from East Broad to East Oglethorpe
M.L.King, Jr from S. Jefferson Street to the City Limits
Cason Street from E. Broad Avenue to E. Oglethorpe
Sands Drive from E. Oglethorpe to Radium Springs Road
Habersham Road from Gaines Drive to Darr Lane
South Jackson Street from West Highland to Mercer Avenue
Monroe Street from Newton Road to Maxwell
Oakhaven Drive from Old Pretoria Road to Newton Road - One side of white completed
Palmyra Road from Slappey Blvd. to Ledo Road – White Completed

The following roads have been striped as of January 31, 2010

Dawson Road from N. Slappey Blvd. to Pointe North Blvd.
Old Dawson Road from Dawson Road to Pointe North Blvd.
Cleveland Avenue from Pine Avenue to W. Oglethorpe Drive
Old Dawson Road from Dawson Road to Byron Plantation Rd (6 miles of edge line – white paint)

Stuart Avenue from Dawson Road to Nottingham Way (Completed all white skip lines and turn lane lines)

Meredyth Drive from Dawson Road to Westover Blvd. (Completed all white skip lines and turn lane lines)

Striped with Lane Delineators

Whispering Pines Road

Dawson Road from 12th Street to N. Slappey Blvd.

Pine Avenue from N. Slappey Blvd. to Front Street

Front Street from Pine Avenue to West Oglethorpe

M.L. King Jr. Drive from S. Jefferson Street to Story Road (City Limit)

Sands Drive – Entire Road

Oakhaven Drive – Entire Road

The following Roads where thermoplastic was applied

Front Street @ W. Broad Avenue

Flint Avenue @ N. Jackson Street

Flint Avenue @ N. Madison Street

Flint Avenue @ N. Monroe Street

The following Roads have been completely striped as of February 23, 2010

Old Dawson Road from N. Doublegate Dr to Byron Plantation Road

Schley Avenue From N. Slappey Blvd. to Palmyra Road

Palmyra Road from N. Slappey Blvd. to Leto Road

N. Doublegate Drive from Old Dawson Road to Dougherty County Line

Oakhaven Drive from Newton Road to Old Pretoria Road

Johnson Road from Sylvester Road to Marine Base

Cason Street from East Oglethorpe Avenue to Mitchell Avenue

Thornton Drive from E. Broad Avenue to Massey Drive

Loftus Drive from East Broad Avenue to E. Oglethorpe Avenue

Brierwood Drive from Johnson Road to Mock Road

Lippett Drive from Newton Road to S. Slappey Blvd.

Gordon Avenue from Magnolia Drive to S. Westover Blvd.

Old Dawson Road from Pointe North Blvd. to N. Doublegate Drive

The following Intersections have been striped as of February 27, 2020

Front Street at W. Oglethorpe Avenue

Southside of W. Oglethorpe Avenue northbound on Front Street - completed the stop bar, crosswalk and three lane arrows. On the north side of West Oglethorpe southbound on Front Street – completed the stop bar and two lane arrows.

North Madison Street @ Pine Avenue

North side of Pine Avenue on N. Madison Street – completed the crosswalk and the stop bar.

North Washington Street @ W. Broad Avenue

Completed all crosswalks and stop bars on both streets. Also completed six lane arrows on N. Washington Street between West Oglethorpe Avenue and West Broad Avenue.

North Washington Street @ Pine Avenue

Completed all crosswalks and stop bars on both streets. Also completed ten lane arrows on N. Washington Street between West Broad Avenue and Pine Avenue.

The following Roads have been striped as of March 20, 2010

Dawson Road from N. Slappey Blvd. to Pointe North Blvd. – completed all westbound white and yellow lane lines

Old Dawson Road from Dawson Rd to Pointe North Blvd. – completed all white and yellow lane lines

Beattie Road – completed southbound white edge lines and lane lines

West Tift Avenue from Jackson Street to N. Monroe St. – completed all double yellow lane lines.

West 2nd Avenue from N. Van Buren to N. Washington St. – completed all white and yellow lane lines

West 3rd Avenue from N. Slappey Blvd. to N. Monroe Street – completed all white and yellow lane lines.

Fleming Road from Mock Rd. to County Line Rd. – completed white edge lines.

Stuart Avenue from Nottingham Way to Dawson Rd. – completed westbound white skip lines.

Whispering Pines Road from N. Slappey Blvd. to Dawson Rd. – completed all white and yellow lane lines.

West 4th Avenue from N. Jackson Street to N. Madison St. – completed all white lane lines and all yellow lane lines.

Fleming Road from Mock Rd to County Line Rd. – completed all white lane lines and all yellow lane lines.

Turner Avenue from McAdams to Riverview Drive – completed all yellow center lane lines.

McAdams Road from Schilling Ave. to east of the golf course clubhouse.

Owens Avenue from Maple St. to Turner Field Rd. – completed all yellow center lane lines.

Stuart Avenue from Nottingham Way to Dawson Rd. – completed all yellow center lane lines

Dawson Road from Pointe North Blvd. to N. Slappey Blvd. – completed all westbound white and yellow lane lines.

The following Roads have had Raised Pavement Markers applied as of March 27, 2010:

Dawson Road (Westbound) from N. Slappey Blvd. to Pointe North Blvd.

North Doublegate Drive from Old Dawson Road to County Line

Old Dawson Road from Dawson Rd to Byron Plantation Rd

Palmyra Road from N. Slappey Blvd. to Ledo Rd.

Weymouth Drive from Gillionville Rd to E. Doublegate Dr

Pine Avenue from N. Slappey Blvd. to Front St.

Valencia Drive from Gordon Ave. to Ingleside Dr.

Gordon Avenue from S. Slappey Blvd. to Shadowlawn Dr.

Gordon Avenue from Shadowlawn Dr (Westbound) to Willie Pitts Dr (need to finish striping yellow skips before completing)

The following Road have been worked on as of April 3, 2010

Westover Blvd. North and South – All white skip lane lines, edge lines and Raised Pavement Markers

North Doublegate Drive – Striped edge lines

The following Roads have been worked on as of April 10, 2010

The following have been striped:

Owens Avenue from Maple Street to Turner Field Road
Pine Avenue from N. Slappey Blvd. to Front Street
Westgate Drive from N. Westover Blvd. to Dawson Road
Turner Field Road from E. Broad Ave. to Job Corps Gate
McAdams Street from Turner Field Rd. to past Clubhouse
Gillionville Road from N. Slappey Blvd. to Pine Ave.
Broadway Street from E. Broad Ave to E. Oglethorpe Blvd.
Radium Springs Rd from E. Oglethorpe Blvd. to city limits

The following have Raised Pavement Markers applied to them:

Fleming Road from Mock Rd to County Line Rd
Mock Road from Clark Ave to E. Oglethorpe Blvd.
Beattie Road from Gillionville Rd to Old Dawson Rd
Johnson Road from E. Oglethorpe Blvd. to back gate of Marine Base
Radium Springs Rd from E. Oglethorpe Blvd. to city limits
Thornton Drive from E. Oglethorpe Blvd. to E. Broad Ave.
Broadway Street from E. Oglethorpe Blvd. to E. Broad Ave.

The following Roads have had Thermoplastic applied as of April 17, 2010

Mock Road @ Fleming installed the stop bar on Mock Road
Sands Drive @ Radium Springs Road installed the stop bar on Sands Drive
N. Washington Street @ W. Roosevelt Avenue installed RR-Xing
N. Washington Street @ W. Society installed 3 stop bars and 4 arrows
N. Madison Street @ Roosevelt Avenue installed RR-Xing and stop bar
Pine Avenue @ N. Davis Street installed 4 stop bars and 4 crosswalks
Pine Avenue @ N. Jackson Street installed 3 crosswalks
Radium Springs Road @ W. Oakridge Drive installed 1 stop bar and 2 arrows
N. Washington Street @ West 3rd Avenue installed 3 stop bars

The following Road have had Raised Pavement Markers applied to them as of June 26, 2010

Third Avenue from North Slappey Blvd. to Dawson Road
Jackson Street from Seventh Avenue to Highland Avenue
Monroe Street from Newton Road to Palmyra Road
Madison Street from Newton Road to Palmyra Road
Washington Street from Seventh Avenue to Whitney Avenue

The following parking stalls have been repainted as of June 26, 2010

Front Street from Pine Avenue to West Oglethorpe Blvd.
Pine Avenue from North Jefferson Street to Front Street
North Washington Street from W. Oglethorpe Blvd. to West Roosevelt Avenue
North Jackson Street from Pine Avenue to West Oglethorpe Blvd.
West Broad Avenue from North Jackson Street to Front Street
Flint Avenue from Front Street to North Washington Street

Finance

Finances as of July 31 (General Fund only)

- Total all cash \$9,719,467

SPLOST V

- Received \$55,412,914 in SPLOST V revenues (inception thru July, 2010)
- Received in the month of July 2010 \$823,515
- Total Investment \$12,568,133

Sales Tax (LOST)

- Received year to date through July, 2010- \$8,872,418
- Received in the month of July, 2010 - \$796,951

City/WG&L Long Term Investment

- Received \$4,327,796 (inception thru July, 2010)
- Received in the month of July, 2010 - \$465,323

Fire

July Statistics

• Residential structure calls	23
• Other structure calls (public assembly, industry, educational etc.)	2
• Vehicle fires	14
• Outside fires (brush, rubbish, crops etc.)	38
• Total fires	77
• Emergency medical responses	33
• False alarm responses	78
• All other responses (lockout, utilities, vehicle accidents etc.)	118
• Loss summary (city and county)	319,400
• Fatalities – civilian	0
• Fatalities – firefighters	0
• Injuries – civilian	1
• Injuries – firefighters	0
• Fire inspections	525
• Violations	409
• Violations corrected	348
• Fire prevention participants	680
• Fire training hours	4,879
• Percentage of fire training attendees	99.90

Emergency Management Activities

- EMA met with SWGA Public Health District 8-2 and Dougherty County Health Department officials to prepare for a training exercise in dispensing medication during an emergency. The exercise will involve actual delivery of flu shots from a Point of Distribution (POD) site later this year.

- EMA and 9-1-1 supervisors participated in the Lunch and Learn Series 2010, "Be Prepared for Meetings."
- EMA was visited by representatives from the National Weather Service of Tallahassee, GEMA and Emergency Management Association of Georgia (EMAG) which performed a site visit to validate Albany-Dougherty County continues to receive the StormReady classification. The team completed their checklist and toured the 9-1-1 Communications Center. Albany-Dougherty once again received the StormReady approval.

Communications 911

- EMA/9-1-1, APD and IT personnel received training in the Automatic Vehicle Location (AVL) system that is now available to 9-1-1 dispatchers. The AVL system will allow the dispatching of the closest vehicle to an incident, thus reducing response time and provide the Fire and Police Departments the capability to monitor their vehicles.
- EMA and 9-1-1 supervisors participated in the Lunch and Learn Series 2010, "Be Prepared for Meetings."
- In conjunction with moving Dougherty County and the City of Albany onto the LEMS/JX GCIC System, Albany 9-1-1 Staff and Communications Officers attended training that was presented by GCIC Staff.

911 Service Calls

- APD – 14,107
- DCP – 1,746
- EMS – 1,831
- AFD – 483

Training Division Activities

- A Defensive Driver Class was held in the Training Room at AFD for 15 AFD employees.
- Core Competencies, Recertification and ISO were the focal point for this month's training.
- Interviews for four Part-time Firefighters were conducted.

Human Resources Management

Recruitment and Selection Activities

- | | |
|---|-----|
| • Positions advertised (new) | 15 |
| • Positions advertised (open until filled) | 22 |
| • Positions advertised (continuous) | 06 |
| • On-line applications received | 837 |
| • Total applications forwarded to Hiring Managers | 668 |
| • Interview panels | 02 |
| • Interview panel participants | 02 |
| • Interview Panel Participation Hours | 09 |
| • Successful Hiring Classes | 00 |

• Career/Job Fairs	00
• Applicants referred by Career/Job Fairs	11
Processed New Hires	
• Full-time	07
• Part-time	01
Processed Notices of Change	
• Promotions	04
• Automatic Promotions	00
• Part-time to Full-time	01
• Demotions	00
• Transfers	01
• Reclassifications	00
• Processed Elected/Appointed Officials	00
Organization and Employee Development Activities	
• Pre-Employment drug screenings	42
• Random drug screenings	21
• DOT Screenings	17
Training & Development Activities	
• Certified Customer Service Specialist	09
• Good Hiring Made Easy Training	00
• New Employee Orientation	09
• PSA Test	00
• Women's Health Conference	00
• FLSA Training	00
• Preventing Sexual Harassment Training	00
• Flu Shots	00
• Goal Writing	00
Compensation and Benefits Activities	
• New/Rehired City EEs eligible for benefits	09
• Entered New/Rehires	10
• Benefit Enrollment Counseling Sessions	02
• Processed terminations	05
• Processed FMLA applications	16
• Processed Death Claims	02
• Retirement Counseling/Estimates	02
• Retirement Enrollment	06
• Survivor Benefits Enrollment	00
• Classifications	03
Entered Notice of Changes	
• Promotions	03

• Automatic Promotions	00
• Lateral Transfers	01
• Reclassifications	01
• Demotions	00
• Part Time to Full Time Employee	00
• Others	42

Risk Management

New Claims	17
• Police	04
• Street	02
• Sewer	01
• Solid Waste	04
• Parks & Recreation	02
• Engineering	01
• Community Development	01
• Fire	01
• Transit	01
• Closed Claims	03
• Defensive Driving	42

Workers' Compensation Claims

New Claims	
• Municipal Court	01
• Parks & Recreation	01
• Public Works	01
• Police	08

Information Technology

CJIS Project

- The goal of the Criminal Justice Information Systems project is to develop and implement an enterprise solution whereby all City and County law enforcement agencies, Dougherty County School Police, ASU Police and other similar agencies, District Attorney's office, Fire Department, 911 Communications, and the Courts share information seamlessly.
- The goal is to retain the existing systems operated by the different agencies. A customized application will be designed to allow the transfer of data in a seamless and transparent manner. With the system in place, all participating agencies and departments will be able to electronically share vital and crucial information. This will lead to improved public safety, for not only the citizens, community, and vendors but also safety for the law enforcement officers as well.
- On July 19th, personnel from the District Attorney, Public Defender, and Clerk of Court offices met to review the final phase of implementing several data exchanges. Progress is also occurring on the Jail List reports.

311 Call Center Statistics

- The 311 Call Center provides citizens with a single call / single web site source to receive information or to place a service call request. The governmental agencies involved are all of the City departments, all of the County departments, and Water, Gas & Light.
- The website version is available from our home page: www.albany.ga.us; the star icon is at the bottom right corner of the main web page. To access this service via telephone, dial 311 or 229-878-3111. The 311 telephone number works with Alltel, AT&T land line, AT&T Mobility, Sprint Nextel, SouthernLINC, T-Mobile and Verizon. The below statistics are provided by Google Analytics and Taske Software.
- During July the 311 Call Center received 1634 calls from citizens.
- Total website visits for July was 182.

City of Albany/Dougherty County Website Statistics

For the month of June 2010 the statistics as provided by Google Analytics and QScend Technologies are:

- The City of Albany E-Newsletters subscriber count is 3,991.
- Total visits are 71,572. This is up by 931 hits from last month's count of 70,641 with an average of 2,309 visits per day.

Parks at Chehaw

Accomplishments

- The special event for the month was the opening of the Meerkat Maze playground in the Wild Animal Park.
- The Park's new website was activated.

The Executive Director's activities included:

- Hosting a tour for Dougherty Leadership Group.
- Attending a meeting of the Albany State University NASA SEMAA Advisory Board.
- Conducting programs for Cuthbert Rotary Club and Artesian Sertoma Club.
- Sworn-in as 2010 – 2011 President of the Rotary Club of Dougherty County.

Planning and Development Services

Administration

- City permits – 241 (\$30,845)
- County permits – 49 (\$4,079)
- Estimated construction cost-City – \$3,259,979
- Estimated construction cost-County – \$301,602
- Responded to 1,691 calls and walk-ins

Planning, GIS and Transportation staff

- Planning staff processed 54 business licenses, one zoning application, one special approval application, three variance applications, three historic applications, five subdivision applications, three sign permits, eight new construction permits, 17 Business First inquires, and recorded two subdivisions.
- Planning staff attended the SWGRC District Eight Forum
- Planning staff completed Floodplain Management Review Board bylaws for approval
- Planning staff began process of coordinating development of the Urban Redevelopment Plan with the SWGRC, Economic Development Commission, and C&ED
- Planning staff began the process of updating the Five-Year Short-Term Work Program (Comprehensive Plan 2025)
- Planning staff beginning plans and collaboration with C&ED for redevelopment of historic homes meeting
- Planning staff submitted Historic District Walking/Driving brochure grant for closure to HPD
- GIS staff held meeting with Lee County and USGS Liaison to discuss cooperation on Aerial Photo/LIDAR project
- GIS staff scanned FEMA Flood Insurance Rate Maps as PDFs and stored on server for reproduction
- GIS staff prepared approximately 36 paper maps
- Transportation staff facilitated kick-off meeting with stakeholders committee for the Bicycle and Pedestrian Plan Project
- Transportation staff submitted quarterly reimbursement reports to GDOT
- Transportation staff submitted TIGER II Grant Application to the FTA
- Transportation staff preparing work scope for East Albany Corridor Study

Police

The following reflects the crime statistics for June 2010 and the activities and events for July 2010.

Crime Trends

- Overall, crime for the month of June 2010 was up by (3.75%) when compared to June 2009.
- Violent crime was down by (-8.70%) and Property crimes saw an increase of (6.51%).
- Year to date, overall crime increased by (16.50%) when compared to the same time last year.
- In June, there was a decrease in Larceny.
- The calls for police services in June 2010 totaled 13,733 which is an increase of (281) calls compared to the same period in May 2010 (13,452).

Major Crimes/Incidents

- Two Business Armed robberies on June 6, 2010 remains active

- Aggravated Assault on June 6, 2010 remains active
- Watson Homicide Investigation-remains active
- Armed Robbery/Kidnapping which occurred on West Gordon on July 12, 2010 cleared by arrests
- Aggravated Assault/Attempted Robbery on July 3, 2010 which occurred in the 2400 block of North Slappey Boulevard cleared by arrests

Personnel

- Status as of July 30th
- Fifteen (15) Entry Level Vacancies
- Eleven (11) in the Academy
- Eleven (11) in the Field Training Program
- Five (5) released from the FO program on June 20th

Training

- Open Range: Officers practice to improve shooting skills
- Sexual Misconduct/ Sexual Harassment: Defines each and how individuals should conduct themselves around co-workers
- Domestic Violence: Defines domestic violence
- Expandable Baton: Non-Lethal Weapon Training
- O.C. Refresher: Non-Lethal Weapon Training
- Use of Deadly Force: Defines when deadly Force should be used to protect the officer and any third party
- Eyewitness I.D: Defines the proper way to do photo line-ups
- Ethics: How officers should conduct themselves on and off duty to help maintain the department's image
- Search & Seizure: Reviews the law to insure citizen's constitutional rights are not violated
- Domestic Violence

Community Oriented Policing Events/ Activities

- Neighborhood Watch Meetings throughout all Districts
- Crime Stoppers Board Meeting
- Stop the Violence Movement

Community Events News Conference/ Media Interviews

- Most Wanted Segment
- Released surveillance video in reference to Walter Phelps case
- News conference announcing the Arrests in the Walter Phelps Armed Robbery/Aggravated Assault Case
- Media releases regarding upcoming National Night Out Event

Public Works

Sewer Division

- Supervisors conducted mid year Performance Pro goal reviews for all employees.

- Staff met with a local vendor to discuss the feasibility of using wireless communication for the telemetry system sewer lift station control telemetry.
- Staff submitted the POTW Pre-treatment Annual Report to Georgia EPD as required by Permit.
- Staff met with one industrial client to discuss capacity upgrades to their sewer system.
- Sixteen (16) WPC employees attended Chlorine safety training offered by Allied Universal Corp. on 7/14/10 as part of the Plant's Risk Management Compliance Program.
- One (1) Division employee attended 15 hrs of training towards the Certified Public Works Management Program in July 2010.
- Four (4) Sewer employees attended defensive driving training in July.
- Two (2) employees attended the HR webinar on Religion in the Workplace.
- Crews working with WG&L installed the first sewer tap, using directional boring, for the Westover Rd. extension.
- Staff collected dry weather samples for the Watershed Assessment in accordance with Permit requirements.
- Locate Technicians completed 474 Sewer Locates.
- Industrial Pretreatment staff completed 37 Grease trap inspections and received 31 manifests.
- WPC staff collected 190 dump tickets from haulers of septic tank disposal loads.
- Division employees performed regular sewer sampling, maintenance and construction duties.
- Maintained compliance with all EPD Permits.

Street Division

- Concrete crew repaired 11 sewer cuts and poured 87 cyds of concrete as well as pouring 625 feet of sidewalk. They also poured 36 cyds on the Fire Department Training project.
- Grade crew repaired and bladed 92 alleys. They also hauled 694 loads of debris and dirt.
- R.O.W. crew sprayed areas on the Bypass as well as mowing D.O.T. routes.
- Asphalt crew placed 87 tons of asphalt and repaired 117 potholes.
- Street sweepers swept 4004 lane miles and also swept the Bypass.

Solid Waste Division

- Received 725 work orders and closed 659.
- Painted 22 containers.
- Collected 16.22 tons of recyclable materials.
- Collected and disposed of 1,995.12 tons of garbage and yard trimmings.
- Delivered 99– ninety gallon barrels.
- Lee CI Litter Work Detail–Areas Worked: 8, Bags Collected: 75 and Number of Inmates: 31.
- Code Enforcement Activity-Violators contacted: 145, Citations Issued: 3, Warnings issued: 65, & total violations Cleared: 31.
- The Inert Landfill quarterly report was submitted to EPD.

Recreation and Parks

Special Events/Programs

- The annual Independence Day Fireworks Celebration took place in the southeast corner of the Civic Center on Sunday, July 4th; over 30,000 people attended the event. Independent vendors were set up along the east side of Front Street, adjacent to Veteran's Park, while the Panther's concessions set up a major concession stand in the Civic Center parking lot.
- ARPD hosted the Strikers' Classic Masters Bowling Invitational held on Friday, July 30th at the AMF Bowl-A-Rama. Over 175 Special Olympics athletes and coaches from around the state registered for this one-day event.
- Totally Teen Zone (TTZ) was held every Friday from 7:00 – 10:00 pm for youth ages 13 - 17. Activities include Wii games, table games, snacks, DJ and various activities. The last day for the summer Totally Teen Zone was Friday, July 30th at Lockett Station Community Center. A Teen Maze was conducted by Phoebe Putney.
- Kids on the Move 5 K Walk Run - 1 Mile Fun Walk was held at Albany State University on Friday, July 23rd from 7:00 am – 9:25 am. 70 youth ages 1 – 16 participated. Sponsors were City of Albany Recreation & Parks Department, Albany State University, Dougherty County Health Department, Phoebe Putney Network of Trust, Youth Becoming Healthy, Albany Sickle Cell Foundation, and Peach State, Southwest health District's Child Health Program. 1st place winners received a t-shirt, bike, book bag with school supplies, goodie bag and a water bottle. 2nd and 3rd place winners received a t-shirt, book bag w/school supplies and a softball glove and ball, tennis rackets and balls. Non winners received a t-shirt, water bottle and goodie bag.
- Introductory to Golf was taught by Mr. Roy Snead, Flint River Golf Course Manager, July 28 & 29 with 65 students participating.

Centers and Gyms Programs/activities

Thornton Gym

- Monthly on-going programs include:
 - Low Impact Aerobics: Monday, Wednesday, and Friday mornings from 9:00 – 10:00 am.
 - Ceramic Class: 9:00 am – 1:00 pm Tuesday – Thursday. 69 youth attended the summer youth ceramic program.
 - Summer Program – activities include ceramics, kickball, basketball, jump rope contests, reading time, lunch and arts and crafts. 117 children participated in the program.
 - Grandparents Club – Independence Celebration was held July 20th from 6:00 – 8:00 pm. 30 grandparents participated.
 - Ladies in the Making - Carla Hunter with Phoebe Family Care talked to 17 girls about personal hygiene July 23rd from 1:30 – 2:15 pm.
 - Summer Reading & Writing Program - participants read each day from 1:00 – 1:45 pm. They also write once per week in their journals.

Henderson Gym

- Monthly on-going programs include:
 - Adult Men's Basketball - Monday - Wednesday from 5:00 – 7:30 pm. An average of 30 people participated.
 - Ceramics: Tuesday, Wednesday and Thursday from 3:30 – 7:30 pm. An average of 6 people participated.
 - Summer Program – an average of 55 youth attended daily. Some activities include basketball, volleyball, and arts & crafts. Lunch was served from 1:00 pm – 2:00 pm. Everyone participated in a 15 minute walk at 1:00 pm.
 - Totally Teen Zone – kids exercise, play games, received mentoring and enjoyed the Internet Cafe directed by Ashley Berklin, Recreation Aide. An average of 20 teens participates daily.

Carver Gym

- Monthly on-going programs include:
 - Youth mentoring Program/Summer Basketball League: Monday – Thursday from 3:30 – 5:30 pm. Youth ages 15 – 17.
 - 35 and Over Basketball Program: Tuesdays and Thursdays from 6:00 – 7:30 pm.

Bill Miller Gym

- Monthly on-going programs include:
 - Aerobics: Monday – Thursday from 6:00 – 7:00 pm.
 - Ceramic class: 9:00 am – 1:00 pm Monday through Wednesday.
 - Men's Basketball: Mondays & Wednesdays from 7:00 – 8:00 pm.
 - Volleyball: Sundays from 2:00 – 7:00 pm
 - Percussion Demonstration - Kevin Williams, Recreation Aide, a member of the Albany State University Marching Band demonstrated the snare drum and gave explanations about various musical terms, careers in the music field and various types of musical instruments July 21 at 1:00 pm. 35 people were in attendance.

Lockett Station

- Monthly on-going programs include:
 - Homework Assistance Program: Monday – Thursday from 3:45 – 4:45 pm.
 - Youth Becoming Healthy: Monday – Friday from 3:00 - 5:00 pm.

Turner

- Fire Safety – Captain Robert Taylor, AOE, Danny Hamcock, and Firefighter, Joshua Howe talked to 10 participants July 7th about safety habits, tactics and procedures such as Stop, Drop, and Roll, fire safety, fire prevention and having an escape route and a meeting place.

- Totally Teen Zone After-School Initiative (3:00 – 6:00pm) at the sites designated in OJJDP appropriation:
 - Lockett Station
 - Henderson
 - Thornton
- A total of 25 community service workers completed 228 hours of community service. Two volunteer completed 22 hours.
- Total attendance for the month at all centers and gyms was 7,275.

Flint River Municipal Golf Course overview of July 2010

- The total rounds of golf for the month were 1,217 including 1,102 riding and 115 walking. Compared to July 2009 revenues in green fees decreased by 16%, golf merchandise sales increased by 19%, golf memberships revenues decreased by 15%, power carts revenues decreased by 29%, and concessions revenues decreased by 37%. The overall net deposit was down over July 2009 by 20%. The concessions for the month not including beer sales were \$1,336.17. Banquet room rentals for the month were \$1,325.00.
- Maintenance crew put out hazard stakes, repaired broken pipes, sprinkler heads, sprayed and sanded greens and tee.

Park Maintenance

- Mass clean up at Paul Eames Park for baseball tournament; Hillmans Park to address 311 call.
- Provided support services for the annual city fireworks. Support services of 6 employees for the set and removal of the 30 foot movie screen for outdoor viewing "Movies in the Park".

Oakview and Riverside Cemetery

- Coordinated 10 burial services generating \$6,685.00 in revenues for the month.

Park Planning and Natural Resources

- Routine summer grounds maintenance work and irrigation management.
- Community Service Workers completed a total of 18 hours.
- There are currently 78 trees scheduled for removal.
- Arborist made numerous inspections to assist City, W, G & L, and citizens.
- Tree crew trimmed a total of 365 trees and cleared 12 blind corners.

Health/Fitness Wellness & Community Events

Jackson Heights Fitness & Wellness Center

- Monthly on-going programs include:
 - African Dance: 6:00 – 7:00 pm on Thursdays. 7 people participated.
 - Aerobics classes: Monday, Wednesday, and Friday from 6:00 – 7:00 pm. 39 people participated.
 - Karate: Tuesday and Thursday. 51 people participated.
 - Total attendance for the month at Jackson Heights/Fitness Center was 1,456.

- AARP 10-week Walking Program – “Weekly Touch” sessions with team walking leaders – 3 participants.
- Visually Impaired Fitness Program – a new program running from May 20 - July 29 on Thursdays from 5:30 pm - 6:45 pm. 14 people participated.

Carver Teen Center/Sports Complex

- Monthly on-going programs include:
 - Aerobics classes: Monday, Wednesday, & Thursday from 6:00 – 7:00 pm. An average of 59 participants.
 - Teens with Character Program: Fridays from 10:00 – 11:00 am 12:00 – 2:00 pm. An average of 25 participants.
 - Talk Healthy Program: Mondays at 6:30 pm. An average of 25 participants.
 - Doc Driskell Baseball Camp was held July 22 – 23 with a total of 42 participants.
 - Summer Sports Camp - Monday through Friday from 9:30 am – 11:30 am with 15 youth participants ages 10 – 17. Activities include multiple sports such as football, cheerleading, bocce, swimming, baseball, etc.
 - Summer Reading Program was held on Tuesday & Wednesday from 1 – 2 pm with average of 15 participants.
 - Summer Arts & Crafts was held Monday & Wednesday from 1 – 2 pm with an average of 10 participants.
 - Summer Lunch Program was held Monday through Friday from 11:00 am – 2:00 pm with an average of 65 participants.

Therapeutics

- Special Olympics ARPD continued with bowling practice each Monday and Tuesday from 5:30 – 7:00 pm at the Bowl-A-Rama on Broad Ave.
- Beep Baseball was introduced to the Albany-Dougherty County community Saturday, July 24, 2010. Over 50 participants and fans showed up to play and cheer. Beep baseball is a modified game of baseball. In beep baseball all individuals are blind or visually impaired.

Summer Food Service Program/Teen Programs

- Summer Playground – a total of 743 youth participated in the Summer Playgrounds at Shackelford, Dellwood, Eighth Avenue and CW Heath Parks for the month of July.

Aquatics

- Free swimming was offered each Sunday for pool patrons during July in celebration of “National Recreation and Parks Month.” Super Summer Sundays for families from 3:00 – 6:00 pm.

Transit

Training/Meetings

- Participated in year end financial
- Completed monthly NTD reporting

- Trained employees on Heat Safety

Events

- Initiated Internship Program with Job Corp of Albany.
- Initiated Co-Op program with Albany Technical College.
- Provided transit service for the Seed of Faith Summer Youth Program
- Completed year end stock inventory and reduced by 20%.

Planning/Grants

- Received all capital reimbursements for expenditures for FY 2009/2010 from GDOT.
- Quarterly reporting for capital grants and quarterly maintenance reporting completed and submitted to GDOT.
- Completed Financial Assistance report for capital and operating grants for FY 2010 and submitted to city auditors.

Ridership

- Fixed-route ridership for the month was 72,942 boarding passengers
- Paratransit ridership for the month was 1,088 boarding passengers
- ATS operated service 22 weekdays, 5 Saturdays and 4 Sundays.

Emerging Issues

- Installed ADA bus shelters to comply with ADA regulations
- Engine overhaul for 1999 Orion Bus 846 (installed new engine block)

ADL/lb

xc: All Department Heads
City Commissioners